



# COUNTY OF LOUISA

## MEMORANDUM

TO: The Honorable Members of the Board of Supervisors

FROM: Sam Massie, Purchasing Officer  
Kristin Hawk, Fire Chief

CC: Christian Goodwin, County Administrator

DATE: April 24, 2025

RE: A Resolution to Approve and Award a Contract for Fire Equipment Testing

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### I. Background:

#### a. Project Description

The County of Louisa invites qualified contractors to submit bids for providing fire equipment testing.

#### b. Need

The County requires a company to provide fire equipment testing for our county fire vehicles.

#### c. Project Budget

Funds for such services are included in the Fire & Emergency Services budget, under various GL#s.

#### d. Invitation for Bid

On April 3, 2025, the County issued an Invitation for Bid inviting qualified contractors to submit bids for providing fire equipment testing. One (1) contract will be awarded to the lowest, responsive and responsible bidder.

### II. Current Situation:

#### a. Proposals/Bids

Two (2) bid were received by the closing date of April 22, 2025.

b. Bid Tabulation

Bids were opened and evaluated and the following bid tabulation was compiled.

<b>Name of Firm</b>	<b>Total Bid Tabulation Price</b>
IIA Lifting Services, Inc.	\$2,272.32
Mistras Group, Inc.	\$2,740.38

c. Selected Firms

IIA Lifting Services, Inc. was selected for the contract.

d. Justification

The selected vendor was determined to be the vendor with the lowest, responsive and responsible bid.

e. Costs

The rates for IIA Lifting Services, Inc. are listed below:

<b><u>Fire Equipment Testing</u></b>	
Hose Testing	\$0.32 per foot
Pump Testing	\$425.00 per pump
Ground Ladder Testing	\$47.00 per ladder
Aerial Platform Device Testing	\$900.00 per device
Aerial Straight Stick Device Testing	\$900.00 per device

III. Recommendation

The recommendation is for the Board of Supervisors to approve and award the contract for fire equipment testing with IIA Lifting Services, Inc. for a period beginning May 6, 2025 until May 5, 2026 with two options to renew.